

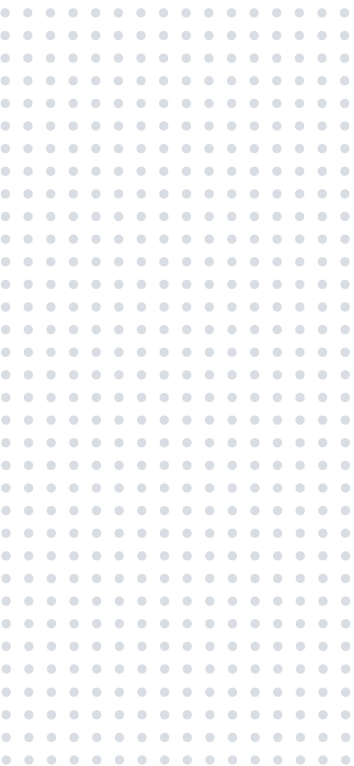
HOW TO CHANGE YOUR TAX WITHHOLDING

on Prudential's Retirement Gateway



Updating your information with Prudential is simple and secure.

Whether you need to update your preferences or view your account details, the process only takes a few minutes.



Step 1

Log into your account through [Retirement Gateway](#).

Navigate to the yellow tab and click on **'View Details'**.

My Accounts

Have other Prudential accounts?
Easily manage all your Prudential accounts in one place. Link them now to see your financial picture.

Your Retirement Account

Retirement
VERIZON MANAGEMENT PENSION PLAN

Last Payment Date: 06/01/2025
Payment Method: Direct Deposit

Gross Payment: \$748.72
Net Payment: \$748.72

Quick Actions: Payment Settings, Delivery Preferences, View/Print Statements

View Details

Step 2

Under the **'Manage tax withholdings'** box, you'll see there are two options, to either **'Edit federal taxes'** or **'Edit state taxes'**.

To make changes to your **federal taxes**, select **'Edit federal taxes'**, and follow the steps on [page 2](#) of this guide.

To make changes to your **state taxes**, select **'Edit state taxes'**, and follow the steps on [page 3](#) of this guide.

Prudential

WESTERN CONFERENCE OF TEAMSTERS PENSION TRUST

Account details | Personal details | E-documents

Gross monthly payments: \$25.00
Paid by check

Manage tax withholdings
Edit your tax withholdings or view your annual statements

Income verification letter
For USE TEAMSTER
Your income verification letter documents your income as a participant of WESTERN CONFERENCE OF TEAMSTERS PENSION TRUST

Edit federal taxes | **Edit state taxes**

View annual statements | Download letter



Need additional help?

Click [here](#) for instructions on accessing and making other changes to your account.

EDITING YOUR FEDERAL TAXES

Click on the blue button **'Update taxes'**.

Federal tax withholding

Below is your current federal tax information.

Current federal tax withholding

Total taxable income: \$ 748.72
Claim dependent and other credits: \$0.00
Other adjustments: \$0.00

Go home Update taxes

Here you can select if you want to **'withhold federal taxes'**.

Federal tax withholding

You can update your federal income tax withholding using our step-by-step guided form or using the Federal W-4P instructions and worksheets at Form W-4P (irs.gov) and completing applicable steps. You can also elect not to have federal income tax withheld.

*Required

*Do you want to withhold federal taxes?

Yes
 No

*How would you like to update your federal tax withholding?

Step-by-step guided form (takes about 10 minutes)
 Go to Form W-4P

Go home Back Next

If you selected **'Yes'** you can choose how you would like to update your federal taxes, via the **'Step-by-step guided form'** experience, or completing the **'Form W-4P'**.

Federal tax withholding

You can update your federal income tax withholding using our step-by-step guided form or using the Federal W-4P instructions and worksheets at Form W-4P (irs.gov) and completing applicable steps. You can also elect not to have federal income tax withheld.

*Required

*Do you want to withhold federal taxes?

Yes
 No

*How would you like to update your federal tax withholding?

Step-by-step guided form (takes about 10 minutes)
 Go to Form W-4P

Go home Back Next

If you selected **'No'** to withholding your federal taxes, you will be asked to acknowledge and confirm your submission.

EDITING YOUR STATE TAXES

Here you'll have the opportunity to edit your elections.

Once you have added the relevant information, then press **'Calculate'** to see your state withholding information.

Next, check the box to certify your intent to change your withholding election. Then, click **'Next'** to proceed.

Please note:

Some states have unique election options, such as allowances or exemptions, or dependents.

After certifying your tax withholding changes, you'll see a summary of the updates and be prompted to **check a box** to confirm your agreement.

Click **'Submit'**.

State tax withholding

For residents of Pennsylvania

You can elect to withhold state income tax as either a flat dollar amount or a whole percentage from your pension or annuity payments. Unless required by your state, you can also elect to not have state income tax withheld.

Do not withhold state income taxes.

By entering a flat dollar amount or whole percentage here you elect state income tax withholding and certify that the information provided is correct.

Flat amount: \$100.00 or Whole percent: %

New calculated withholdings

Calculate the total withholding from information given above

Calculate

Calculated withholding amount = \$100.00

Certify withholding preference changes

I understand by checking this box and selecting the "Next" button below, I am certifying that I would like to make this withholding election change, and I am providing my electronic signature.

The tax withholding amount reflected in the calculation above is an estimate based on the current taxable amount of your payment and the withholding tables on our record keeping system. The amount actually withheld may be different based on the changes to the taxable amount of your payment and/or changes that may occur to the withholding tables.

Go home [Back](#) [Next](#)

State tax withholding

For residents of Idaho

You can elect to withhold state income tax by indicating your marital status, entering the number of exemptions you are claiming, and any additional amount you want withheld per payment. Unless required by your state, you can also elect to not have state income tax withheld.

Do not withhold state income taxes.

By indicating your marital status, entering the number of exemptions you're claiming, and any additional amount you want withheld per payment, you elect state income tax withholding and certify that the information provided is correct.

Marital status: Married, but withhold at higher single rate

Number of exemptions: 2

Additional flat amount (if any) to be withheld: \$

New calculated withholdings

Calculate the total withholding from information given above

Calculate

Submitted

Your request has been submitted.

Current federal tax withholding

Marital status — single
Number of allowances — 99.0
Calculated withholdings — \$60,000

Pending changes

Marital status — single
Number of allowances — 99.0
Total amount from job income, multiple pensions, or working spouse — \$100,000
Total amount from claim dependents and other credits — \$50,000
Total amount other adjustment amount — \$150,000

Cancel pending changes

[Print results](#) [Done](#)



We're here for you!

Call **800-621-1089**
Monday through
Friday, 8 am to
6 pm ET.



EDITING YOUR STATE TAXES (cont.)

Your changes have been successfully submitted. You now have the option to **print** a copy of your results.

Click on **'Done'** to return to the homepage.

Submitted

Your request has been submitted.

Current federal tax withholding

Marital status — Single
Number of allowances — 99.0
Calculated withholdings — \$60,000

Pending changes

Marital status — Single
Number of allowances — 99.0
Total amount from job income, multiple pensions, or working spouse — \$100,000
Total amount from claim dependents and other credits — \$50,000
Total amount other adjustment amount — \$150,000

Cancel pending changes

[Print results](#)

[Done](#)

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